

**OCTM Executive Board Meeting**  
**December 2, 2006**  
**10:00 a.m.**

Attending: B. Beach, L. Hallenbeck, A. Cohn, J. Albers, R. Hubbard, M. Garner, J. Gerwe, K. Yoak.

Absent: R. Allen, D. Gallagher.

The meeting was called to order at 10:07 a.m.

**1. Elections**

We recognized that we need to have the full board vote electronically on the slate of officers because we need approval of the slate before the next board meeting (probably by the first of the year).

Margaret asked whether DD's can succeed themselves in an election, which our constitution says they cannot.

The current officers are now listed correctly on the website. However, the dates for some of the terms of office are not listed correctly (treasurer, elementary VP, college VP).

The ballots must be sent by January 10 to all members (in the newsletter).

**2. Constitutional changes**

We will vote at the board meeting in March on the proposed constitutional changes, and then the membership will vote in October.

**3. Board meeting dates**

We will meet March 10, 2007 (full board), June 2, 2007 (exec board), September 8, 2007 (full board), December 8, 2007 (exec board), March 8, 2008 (full board), June 7, 2008 (exec board). Perhaps the executive board can also meet for breakfast on Saturday at the Columbus conference. Adele will book STRS for March 10, 2007, September 8, 2007, March 8, 2008, and June 7, 2008 (in case we need a room for this last one).

**4. Newsletter editor nomination**

Margie Coleman from Kings Local (Cincinnati) is the new appointee.

**5. Conferences**

Anne Farrell has agreed to be the program chair for the Cincinnati conference. She is now officially appointed.

Bonnie would like to see that all information automatically gets passed on from chair to chair over time. This procedure is in writing, but we all need to make sure everyone does what they need to do to make this happen. Linda commented that we should have a master document that is a basic “how to plan a conference.” One used to exist, but it has been lost. The Executive Director should pass information to the general chairs or local affiliate presidents as soon as a site is reserved. We probably need a small general packet of information and a larger binder that contains more specific materials and information from past conferences. This binder would be added to and purged (as needed) by each outgoing general chair. Judy volunteered to pull together information from past conferences.

Regarding the Columbus conference... people can now propose to speak online (actually complete the form online).

## **6. Joint membership with SECO**

We are keeping it a separate form for application since they have to mail it to a different person, and since the price is different. We need to publicize this with an article in the newsletter, etc. Bonnie noted that SECO needs to publicize the same way that we do. The affiliates can put this out; we can send information to elementary buildings. Perhaps Rena (or the new elementary VP) can take charge of making this information available to teachers across Ohio. Adele commented that we need to know if SECO gives their members the chance to opt out of being on mailing lists that are sold (or if they even do this), because we do. Perhaps we should get principals’ e-mails from the ODE site and send them messages. Also, we probably need to designate the grades that are eligible on the application. The applications will be mailed to Adele, and Ruth will open a new account at the same bank where we already have our account so that she can write checks for Adele when needed. Adele will send the checks to Ruth or deposit them; Ruth will send a check to SECO, and Adele will also send copies of the forms to Sister and SECO.

As an aside: we have gotten 14 memberships from the mailing to Ohio NCTM members.

## **7. OMSC – *Beyond Crossroads***

Linda will be our official representative to OMSC. She will check on our current membership status (as an organization).

*Beyond Crossroads* is a book that OMSC would like to distribute. This is a standards document of AMATYC. OMSC is seeking money to help with the publication and distribution. We raised the question of whom they are also asking for funding. We decided that we would not give money at this time.

## **8. Website**

The technology committee has not met yet. Other website issues were discussed.

## **9. Job descriptions**

We need to pull the job descriptions together into one document (to accompany the constitution). Linda will help to work on this and get things to Bonnie. We will all look to see if we have any sort of job description information and send it to Bonnie by December 6.

## **10. Awarding scholarships/getting college students involved**

We were not able to get to this topic for any length of time, but we need to work on this issue. Linda said that students have told her that they would like to see more time/activities/sessions specified for them at the conference. Perhaps we should continue to recognize scholarship recipients at the Len Pikaart lecture at conference. We also need to get their advisors to be more active.

## **11. OEA Conference – Feb. 2 and 3**

OEA is looking for a speaker to talk about a successful program that has closed the achievement gap (on Feb. 3).

## **12. Ohio CAP**

Please try the website <http://test.ohiorc.org:8062> and send feedback.

## **13. Agenda for the March board meeting**

E-mail Bonnie agenda items for March.

The meeting was adjourned at 3:20 p.m.