

OCTM Board Meeting
Capital University Library
September 6, 2003

Call to Order: President Dan Brahier brought the meeting to order at 10:05 am. Dan presented some ideas for restructuring the meetings by sending reports to the secretary and providing time for the board to do work sessions.

Minutes: The minutes of the March board meeting, previously sent to board members via the listserv, were corrected. The number of members obtained from OEA should read 2000 instead of 200. Fred Dillon moved that the minutes be accepted as corrected. Tammy Redmond seconded. The March minutes were approved.

Membership: Sr. Mary Theresa Sharp reported that multiple memberships stand at about 900—down approximately 50. One-year memberships are down about 200 while student memberships are up approximately 250. Thus, membership level remained about the same as last year. Internet memberships increased 66% from 60 last year to 109 this year. The interest at the university level, shown by the strong increase of student memberships, is promising for OCTM's future.

Finances: Two reports were presented: Fiscal year (2002-03) ending April 30, 2003 and May 1 through September 6, 2003, report of current fiscal year. The portfolios have been rebalanced, staying within the same fund families so as not to incur a fee. The gain in portfolio value was \$7,477.62. With the change in the banks, there won't be transaction fees, but the accounts will not be interest-bearing.

Questions concerning e-mailed reports: Since all reports were emailed to board members prior to the meeting, time for questions/discussion was provided. No questions were raised.

There was further discussion of sending reports to individuals rather than through the listserv. The secretary would then compile and email the reports to members.

Introductions: Everyone introduced themselves around the table.

Thank you and appreciation was given to Don Gerke for the printed brochure and the electronic version on the website.

ODE: Anita Jones reported that there are currently 16 lessons Pre-K – 12 on the website under IMS (Instructional Management System) <http://ims.ode.state.oh.us/ode/ims>

They can also be found through the homepage under standards then under assessments.

By the end of the year they expect to have all of the lessons on the website.

Look for nomination forms for writing on the lessons by September 16.

An OGT field test, a half-test that will take one class period, will be given to 11th graders. HB-3 is effective as soon as it is signed.

There will be 5 levels of performance: Advanced, Accelerated, Proficient, Basic, and Limited. The descriptors will be completed and put on the webpage.

Standards were not set for the last administration of the OGT. For information fo to Ides of ODE.

A new schedule of implementation of diagnostic and achievement tests was presented.

The year prior will be for field testing. To participate on any of the committees, there are nomination forms of the website. Because of retirements and resignations, there are also openings on the OGT committees.

The correlations of Benchmarks and indicators through IMS are back on the website. They are also on the red disk from ODE.

Cleveland Conference: The deadline for registration has been extended to September 15. As of Tuesday (September 2) only 200 people are registered for the conference. Please pass the word.

- **Exhibitors' open house** is Thursday evening, starting immediately after the keynote speech and ending at 7:00 at which time the OMELC meeting begins. The exhibitors really support the conference so we need to support them.
- **Pre-service teachers' session** presentation will be given by Dan Brahier.
- **Use of members' names:** A request was made of Richard Glove that the exhibitors be given the names and addresses of the registrants. They would be willing to pay for this. Discussion: Since there is already a board policy concerning the use of members' names and addresses, we should abide by that policy. There is a fee for a one-time use of the names and addresses of members. A suggestion was made that a check-box "request to not sell name" be on the registration form for those who initially become members through the conference.
- **Low registration numbers:** Discussion ensued concerning the number of registrations thus far. There are several reasons, one being that school has just started. Other years have also seen this slow start to registration.
- **Thanks** were given to Tammy for the program and to Jerome for the program book.
- **President's Reception:** will be in the president's room following the banquet on Friday night.

Strategic Planning Process: Dan Brahier reviewed the progress on the strategic planning process thus far. A subcommittee of the board met at Capital University on June 7 after contacts with Pat Schmakel. A report was developed. There are 5 major subsection of the document. The board will break into 5 subgroups to go over very carefully one section each. The notes from these groups will be sent to Pat so a final report can be compiled from this information along with mission and vision statements. Structure: meet and discuss for _ hour. At lunch, there will be meetings for the affiliate presidents, the executive board, District Directors. After lunch, continue in small groups for _ hour more. Then return to large group and present a 10 minute report from each group. When all reports are done, the meeting will be finished.

At 1:40 pm, all groups returned to full board and each group reported back on their subsection. Each group finished their oral report within the allotted 8 minutes, so the next 30 minutes was spent with Dan kissing everyone's feet.

Reminders:

- Annual Business Meeting at 4:00 on Friday at the Annual Conference in Cleveland.
- President's Reception after the banquet.
- Get registration forms in
- Brochure is on the website
- Final results of contests were sent around. They are also posted on the website. Contest is last Saturday in February; grading will be at Lacoda West on March 6.
- Next meetings will be: December 6 at STRS and March 13 at STRS
- OMELC has K-12 and university positions open (contact Iris Johnson)

Meeting was adjourned at 2:30 pm.

